



Request for Advanced Standing

Instructions: Complete sections I through III and attach an official copy of the appropriate transcript. Then submit this form to your department chair or graduate program director for approval. The chair/director will forward the form and accompanying transcript to the Dean's Office (St. John Hall, Room 145 or sjcgr@stjohns.edu) for processing.

Requirements for Advanced Standing:

- Courses applied to advanced standing for doctoral programs in St. John's College of Liberal Arts and Sciences must be graduate level.
- The student must have earned a grade of B or higher in all courses applied to advanced standing.
- Degrees applied for advanced standing must be awarded within five years of admission to a master's or doctoral program in St. John's College of Liberal Arts and Sciences.

Section I: Student Information

Name:	X Number:	Daytime Phone Number:
Address:		
St. John's E-mail Address:		

Section II: St. John's University Degree Information

St. John's University School/College:	Degree:
Program:	Admit Term:

Section III: Identification of Institution of Transcript

Institution from which Advanced Standing is Requested:	Years Attended:
Highest Degree Received:	Curriculum:

Section IV: School/College Approval

Total Number of Credits Applied for Advanced Standing:	
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Signature of Chair/Graduate Director

Date

Signature of Associate Dean

Date