## **Criminal Background Checks**

All students entering the professional phase of the program must complete a background check and repeat the background check annually thereafter, while enrolled in the professional phase of the program.

St. John's University currently uses the services of Sterling Testing Systems, Inc. as part of the procedures for processing criminal background checks on all students. St. John's University has contracted with Sterling Infosystems to conduct these background checks utilizing an on-line process (directions and deadlines regarding the online process are provided to students upon acceptance into the professional phase of the program). Students are required to complete all background checks through the Sterling system regardless of the possibility of having a previous background check performed by your place of employment.

It is the student's responsibility to submit the required information correctly online and to pay the required fee in order to conduct this background check. If this is not done in a timely fashion, the student's continuation in the professional phase may be delayed.

Student questions pertaining to background checks must be directed to the Assistant Dean of Allied Health Professions located in the Office of the Dean, St. Albert Hall Room 171.

Preceptor sites requiring specific criminal background check documentation must submit such a request in writing to the Radiologic Sciences Program.

All such information is kept in strict confidentiality.