

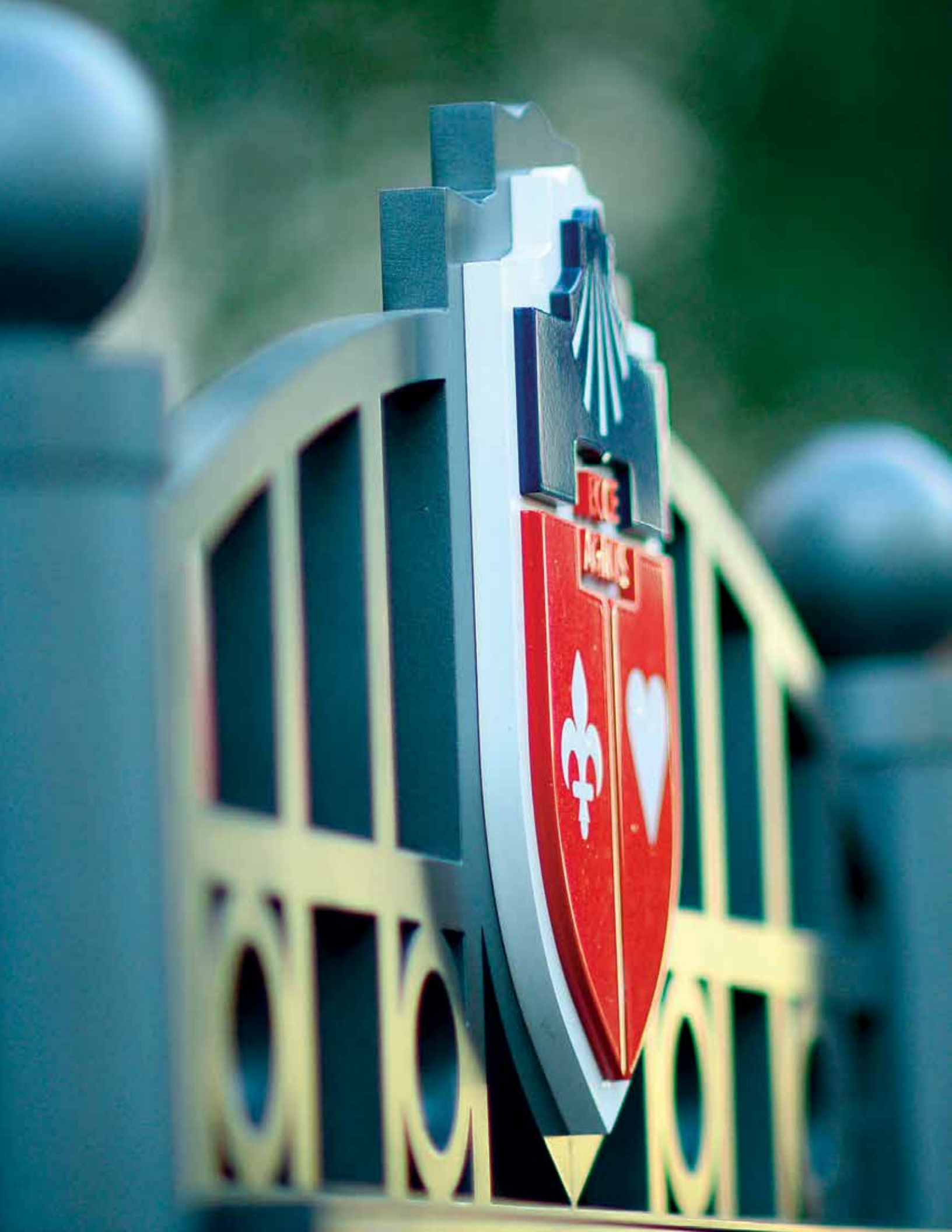


ST. JOHN'S  
UNIVERSITY

# Graduate Student Enrollment Guide



2024



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**SIMON G. MØLLER, Ph.D.**  
PROVOST AND VICE PRESIDENT  
FOR ACADEMIC AFFAIRS

Dear Accepted Student,

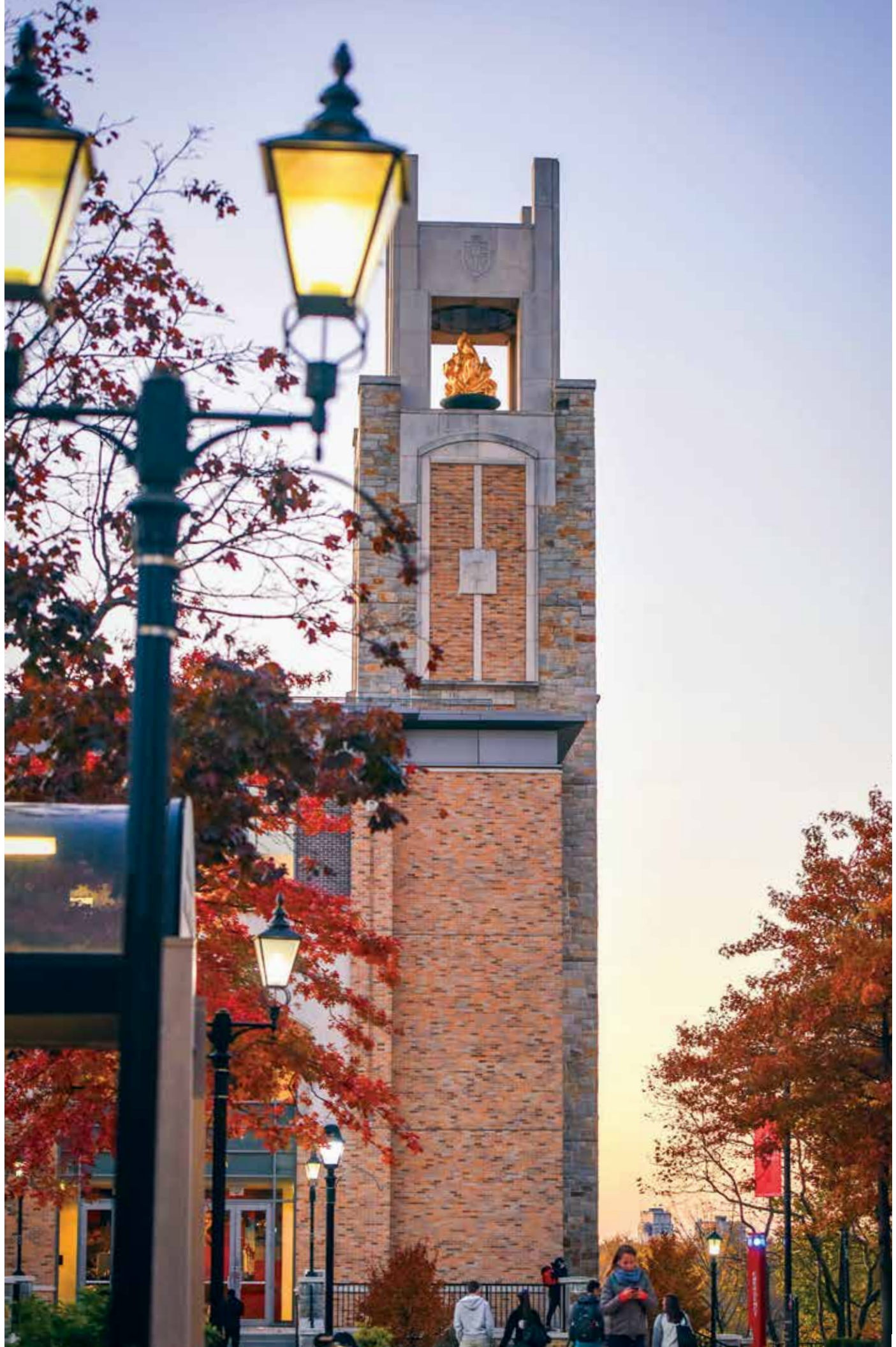
It is my distinct pleasure to welcome you to your graduate program at St. John's University. Your acceptance is a direct reflection of how much your academic credentials impressed our distinguished faculty.

As you make this very important decision regarding where to pursue your graduate degree, I encourage you to consider all of our outstanding academic resources—and how St. John's Vincentian mission prepares you for personal and professional success in today's global society.

In addition to having access to the latest technology in the classroom, you may also wish to explore research opportunities with faculty, or internships offered through our vast network of industry-leading partners. The combined experiences inside and outside of the classroom propel you forward in your profession and elevate your earning potential.

Congratulations again on your acceptance to St. John's University. I look forward to seeing you on campus.





# Enrollment Information

## SUBMIT ADMISSION DEPOSIT

To secure your enrollment, submit your nonrefundable deposit:

- Standard graduate deposit \$300
- M.S. in Physician Assistant program deposit \$1,500
- Doctor of Physical Therapy program deposit \$500

Submit your deposit in one of three ways:

### 1. ONLINE

- Visit [www.stjohns.edu/deposit](http://www.stjohns.edu/deposit) for detailed instructions regarding submitting payment online. You will need your St. John's University Student Identification Number (X-Number or X-ID) to complete log-in and payment.

### 2. BY PHONE USING A CREDIT CARD

Call the Customer Service Center at 718-990-2000.

### 3. BY CHECK

- Make your check payable to St. John's University.
- Include your X-number from acceptance letter in the memo section of the check.
- Mail to St. John's University, Office of Graduate Admission, 8000 Utopia Parkway, Newman Hall, Room 106, Queens, NY 11439.

Deposits takes 24–48 hours to process.

## SIGNON

(<https://signon.stjohns.edu>)

St. John's SignOn is a one-stop resource for secure, personalized access to critical information about your personal academic and financial aid information at St. John's University. Students are encouraged to monitor their accounts on a regular basis.

To obtain your username and password, please go to [www.stjohns.edu/UIS](http://www.stjohns.edu/UIS). Select the "Student" tab, then "New Student Information," and then "New Student TO DO List." Your St. John's email address will be displayed. Log in to [signon.stjohns.edu](http://signon.stjohns.edu) with your ID and password.

### Note:

Students will receive access to the portal after the deposit has been paid.

## ADVISEMENT/COURSE SELECTION

Your graduate adviser helps you select the correct classes and provides the information needed to complete your registration.

Students in **ST. JOHN'S COLLEGE OF LIBERAL ARTS AND SCIENCES, THE LESLEY H. AND WILLIAM L. COLLINS COLLEGE OF PROFESSIONAL STUDIES, COLLEGE OF PHARMACY AND HEALTH SCIENCES,** and **THE SCHOOL OF EDUCATION:** Please contact your graduate advisor by email or telephone. Contact information is included in your acceptance letter.

Students in **THE PETER J. TOBIN COLLEGE OF BUSINESS:** An email will be sent to you with instructions on how to schedule an advisement appointment after your enrollment deposit has been received.

## GRADUATE BULLETIN

This is your official guide to academic policies and regulations at St. John's University. Students are required to familiarize themselves with this bulletin. Primary responsibility for knowing and fulfilling all requirements rests on every individual student. The bulletin in effect at the time of admission or readmission governs degree requirements. Students are strongly encouraged to review the *Graduate Bulletin* found online at [www.stjohns.edu/bulletin](http://www.stjohns.edu/bulletin).

## ACADEMIC CALENDAR

The academic calendar is available at [www.stjohns.edu/calendar](http://www.stjohns.edu/calendar).





# Where to Live

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## UNIVERSITY HOUSING QUEENS, NY, CAMPUS

### HENLEY ROAD RESIDENCE

- Apartment-style with front desk security access
- Seven floors, off campus
- Fitness room, 24-hour convenience store, ATM, printing kiosk
- No meal plan required
- A 24-hour security desk ensures the safety and identification of those entering and leaving the building at all times.

### DEPAUL HOUSES

- Graduate and Law students
- Apartment style with private entrance
- Three floors, off campus
- Private laundry facilities in each unit
- No meal plan required

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## HOW TO APPLY FOR UNIVERSITY HOUSING

As you explore the many benefits of life and learning at St. John's University, take a look at the advantages of living in University housing. To find out how to apply, make a deposit, and select roommates, rooms, and meal plans, please visit Residential Life at [www.stjohns.edu/life-st-johns/residence-life](http://www.stjohns.edu/life-st-johns/residence-life).



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## OFF-CAMPUS HOUSING

There are many options for privately owned housing near campus. Start searching early since housing options close to campus get booked quickly. The University recommends the free service JumpOffCampus to our students to help them find apartments in the area from landlords who specifically seek St. John's students.

*The St. John's Guide to Living "SWELL" Off Campus* is available at [www.stjohns.edu/NonUniversityHousing](http://www.stjohns.edu/NonUniversityHousing).



# Dining on Campus



**MARILLAC FOOD COURT (Marillac Terrace)** options include Burger King, Subway, Freshens, Piccola Italia, Revolution Noodle, and Market @ Marillac. Dunkin' is also in Marillac Terrace and serves coffee, doughnuts, and sandwiches.

**MONTGORIS DINING HALL** provides an all you-can-eat dining option and is open seven days a week, with late-night hours when classes are in session. Also, known as Monty's, Montgoris serves more than 3,500 meals daily and boasts several stations where food is prepared to order.

**LAW SCHOOL CAFÉ (Law School)** options include Boar's Head Deli, Build Pizza by Design, Red Storm Burger Co., Chef's Table, Pan Asia, and freshly brewed Starbucks coffee. Fresh kosher and grab-and-go offerings are also available.

**STARBUCKS COFFEE (D'Angelo Center)**, a full-service Starbucks coffee shop in the Sodano Coffee House in the D'Angelo Center (DAC), is a hot spot for weekly DAC After Dark performances, socializing, and studying. Enjoy specialty coffees, sandwiches, salads, muffins, and desserts, as well as prepackaged and made-to-order beverages.

**AVENUE C (Henley Road)** is a unique, self-service convenience store available to St. John's students living in the Henley Road Residence. Avenue C serves fresh-brewed coffee and features a line of prepared foods, snacks, and refreshments, along with household goods for college students. Using a pay-as-you-go or fingerprint scan payment process, Avenue C is a high-tech, convenient option for students living off campus.



# Entertainment

## NEW YORK CITY, YOUR CAMPUS

Learn more about one of the greatest cities in the world by visiting [www.stjohns.edu/NYC](http://www.stjohns.edu/NYC).

## LOCAL FLAVOR

- Ascan Avenue in Forest Hills, Queens, offers a variety of shops and restaurants and is only a bus ride or short car ride away from the Queens campus.
- Bell Boulevard in Bayside, Queens, is known for its restaurants, bars, and nightlife; it is also a bus ride or short car ride away.





# Campus Safety and Parking

## PARKING

Parking is available on campus by permit. You can obtain and pay for your permit online. For more information on student parking and associated fees, please visit <https://signon.stjohns.edu>.

## GETTING AROUND

- Subway and Buses: New York City's rail and bus systems run by the Metropolitan Transportation Authority are an inexpensive way to get around the city and the five boroughs; they operate 24 hours a day, seven days a week. Learn more at [nycgo.com](http://nycgo.com). For maps, visit [new.mta.info/maps](http://new.mta.info/maps).
- Airports: The city is home to John F. Kennedy International Airport and LaGuardia Airport. [www.ny.com/transportation/airports](http://www.ny.com/transportation/airports)
- NYC by ferry: New York City has an extensive ferry system that can get you uptown or downtown in Manhattan and across the rivers to Staten Island, Brooklyn, Queens, and New Jersey.



## CAMPUS SAFETY

Our 24-hour, seven-day-a-week Department of Public Safety maintains a safe and sound environment for students in their New York home. In keeping with the advancement of technology, the department established its text and voice message system to alert members of the University of inclement weather, campus closures, and other pertinent information. The department is in frequent contact with the 107th Precinct in Queens.

As part of ongoing safety efforts, St. John's University has introduced a mobile safety app called LiveSafe that allows you to report tips to Public Safety, virtually escort your friends in real-time on a map, place emergency calls, and access safety resources.

Visit [www.stjohns.edu/LiveSafe](http://www.stjohns.edu/LiveSafe) for more information.





# Professional Development



## UNIVERSITY CAREER SERVICES

University Career Services offers comprehensive career guidance to students in all majors throughout their college career. You are encouraged to access a multitude of resources both on- and off-campus, including Handshake, a University platform to which thousands of jobs and internship opportunities are posted exclusively for St. John's students, and Career Peers, specially trained students who help their classmates prepare for the job search process by strengthening their résumés and interview skills. For more information, visit [www.stjohns.edu/careerservices](http://www.stjohns.edu/careerservices).



# Technology

St. John's is poised for the future of teaching and learning. Upgrades to 163 classrooms include virtual reality areas, eSports stations, Apple multimedia stations, 3D printing, and LCD displays that project student lab projects to an exterior section of the Technology Commons.

Students in the College of Pharmacy and Health Sciences gain a deeper understanding of human anatomy with the installation of the new Anatomage virtual dissection tables on the Queens campus. The Anatomage Table is the world's first and most technologically advanced virtual dissection table for anatomy education. St. John's is currently one of the few universities in the country to use this technology for student research and curriculum.







# Campus Resources

## STORMCARD

Your St. John's University StormCard is your primary means of identification on campus. It must be carried at all times and presented to University personnel as requested.

In addition to serving as your college ID, the StormCard allows you to set up debit accounts for purchases at the campus book store, dining facilities, computer labs, copiers, printers, and selected vending machines. Purchases may also be made for personal training and various ticket events! The StormCard also provides access to campus gates, buildings, and events. As a St. John's student, your StormCard is your pass for entry into the residence halls.

For more information, visit [www.stjohns.edu/stormcard](http://www.stjohns.edu/stormcard).

## OBTAINING YOUR STORMCARD

Students are photographed for their StormCard during Orientation and receive them before the end of the day. If you can make it to campus prior to your orientation date, please visit the Department of Public Safety located outside of Gate 6 on the corner of Goethals Avenue and 168th Street for your StormCard.

Please visit [www.stjohns.edu/stormcard](http://www.stjohns.edu/stormcard) for updates on alternate ways to obtain your StormCard if you are unable to make it to campus

## STORMCARD OFFICE:

- Queens or Manhattan campuses: **718-990-6257**

Student



**Michelle Johnson**  
ID# 99999999  
LIB# 12345678912345

## ST. JOHN'S CONNECT

St. John's Connect is your one location for St. John's information, events, and resources. Download the mobile application in the iTunes or Google Play stores, or visit <https://connect.stjohns.edu>.

To learn about the technology services available to you at St. John's, visit [www.stjohns.edu/it](http://www.stjohns.edu/it).

## SIGNON (UIS, EMAIL, CANVAS, MS)

To learn more, visit <https://signon.stjohns.edu>.  
University Information Technology Service Desk:  
**718-990-5000**





# Student Services

## GRADUATE ORIENTATION

A special Orientation program is typically held on campus the first week of classes. Your attendance at this event is important to ensure a successful graduate school experience. When you attend Orientation, you learn about all that St. John's has to offer and have the opportunity to make connections and begin the process of forming lifelong professional relationships.

For more information, visit [www.stjohns.edu/GraduateOrientation](http://www.stjohns.edu/GraduateOrientation).

## DISABILITY SERVICES

Disability Services coordinates equal opportunities for students with disabilities. These services are designed to ensure full participation in programs and activities offered throughout St. John's University for all students. The aim of these services is to improve the quality of the academic, social, and personal lives of students who have a disability and to provide barrier-free educational opportunities, assisting students in becoming self-advocating and independent.

For more information, visit [www.stjohns.edu/disabilityservices](http://www.stjohns.edu/disabilityservices).

Contact: [disabilityservices@stjohns.edu](mailto:disabilityservices@stjohns.edu)

**QUEENS CAMPUS:**  
Marillac Hall, Room 134  
Tel: 718-990-6867  
Fax: 718-990-2609

## INTERNATIONAL STUDENT SERVICES

The International Student and Scholar Services Office (ISSSO) is the first resource to contact whenever you need assistance or information during your stay in the United States and at St. John's University. The ISSSO assists international students and scholars with every aspect of life and learning in the US, whether it is applying for a US visa or a New York State driver's license, or getting an I-20 or DS-2019.

The office's mission is to facilitate compliance with federal regulations that govern the immigration status of international students and scholars at St. John's University and enhance their experience in the United States.

Learn more: [www.stjohns.edu/ISSO](http://www.stjohns.edu/ISSO)

## HEALTH AND WELLNESS FITNESS CENTER

The Fitness Center offers a wide variety of equipment and exercise classes for the St. John's community. To find information on fitness class schedules, personal training, facilities, and instructors, visit Campus Recreation at [www.stjohns.edu/life-st-johns/student-services/campus-recreation](http://www.stjohns.edu/life-st-johns/student-services/campus-recreation).







## STUDENT HEALTH SERVICES

The Student Health Services office offers free and confidential services to all students on the Queens campus. You can get treated there for minor illnesses and injuries. If more extensive care is required, such as X-rays or blood work, they can assist in finding an off-campus, local, health-care provider. For more information, visit [www.stjohns.edu/healthservices](http://www.stjohns.edu/healthservices).

### MANDATORY HEALTH FORMS

The New York State Public Health Law 2165 requires students attending colleges and universities in New York State who were born on or after January 1, 1957, to be immunized against measles, mumps, and rubella (MMR) with two doses of vaccine. In compliance with New York State Public Health Law 2167, all New York State colleges and universities must provide information about meningococcal disease and vaccination availability to all enrolled students.

### IMMUNIZATION RECORDS

You must provide proof of immunity to measles, mumps, and rubella (MMR) and acknowledge receipt of information regarding meningococcal disease or provide proof of meningococcal vaccine.

All new students must submit documentation of MMR immunizations and the Meningitis Response Form to the Office of Health Services no later than May 15 for the summer and fall semesters and December 15 for the spring semester.

**All students, including online students, need to submit proof of/ or decline the meningitis vaccine. On-campus students must submit proof of immunization to MMR and proof of/ or decline the meningitis vaccine.**

### FORMS REQUIRED TO MAINTAIN ENROLLMENT

For a complete list of required forms, please visit [www.stjohns.edu/healthservices](http://www.stjohns.edu/healthservices)

Please submit your health forms online via the Online Patient Portal at [www.stjohns.edu/healthportal](http://www.stjohns.edu/healthportal).

Please include your name and X-number on each page of each form. *Per New York State Public Health Laws 2165 and 2167:* Students who do not comply will not be permitted to begin the semester.

## HEALTH INSURANCE

Health insurance coverage is required for all resident students. The St. John's University Health Plan is designed especially for the students of St. John's University.

- Includes coverage for preventive/wellness and immunization services, sickness, accident, and prescription drugs
- Effective August 15 through August 14 of the following year.
- For a full description of the plan, please visit [universityhealthplans.com](http://universityhealthplans.com).
- Invoices for resident students automatically include the cost of the plan. If you have your own health insurance plan, you may be able to waive the University's insurance. Before completing the waiver, please check with your insurance carrier to be sure that you have coverage while living on campus.
- **The University's insurance is mandatory for all F1/J1 international visa students and cannot be waived.**

## CENTER FOR COUNSELING AND CONSULTATION

The staff at the Center for Counseling and Consultation is dedicated to helping students with a whole range of challenges that may interfere with the ability to live well, relate to others, and succeed academically.

Learn more at [www.stjohns.edu/counseling](http://www.stjohns.edu/counseling).



# Office of Student Financial Services

The Office of Student Financial Services provides students with the information they need to navigate and understand the financial aid, billing, and payment process.

St. John's University's federal institution code number for the Free Application for Federal Student Aid (FAFSA®) is 002823.

Learn more about graduate financial aid at [www.stjohns.edu/admission/tuition-and-financial-aid/graduatelaw-aid](http://www.stjohns.edu/admission/tuition-and-financial-aid/graduatelaw-aid).

**CONTACT:**  
**718-990-2000**  
[studentfinancialserv@stjohns.edu](mailto:studentfinancialserv@stjohns.edu)



## FEDERAL STUDENT LOANS

Graduate or professional students may be eligible to receive federal aid in the form of federal student loans. You must have a Free Application for Federal Student Aid (FAFSA®) on file with the Office of Student Financial Services for the academic year you will begin classes at St. John's in order to apply for a Federal student loan.

Visit [studentaid.gov](http://studentaid.gov) to file a FAFSA®.

Students must be enrolled at least half-time in a semester in course work applicable to their degree. Learn more about the basic eligibility requirements for federal student aid at [studentaid.gov/eligibility](http://studentaid.gov/eligibility).

### THE WILLIAM D. FORD FEDERAL DIRECT LOAN

program is the largest federal student loan program. Under this program, the US Department of Education is your lender rather than a bank or other financial institution. There are two types of Direct Loans that graduate or professional students enrolled in a program leading to a degree or certificate may receive:

- Direct Unsubsidized Loans—Eligible students may borrow up to \$20,500 per school year. Graduate or professional students enrolled in certain health profession programs may receive additional Direct Unsubsidized Loan amounts each academic year.
- Direct PLUS Loans—Eligible graduate or professional students who need to borrow more than the maximum unsubsidized loan amounts to meet their education costs may apply for a PLUS loan. A credit check will be completed during the application process.

## APPLYING FOR A FEDERAL DIRECT STUDENT LOAN

**STEP 1: ACCEPT** your student loan by logging in to your UIS account and following the instructions below:

- Log into UIS and click on "Financial Aid."
- Click on "My Award Information," then "Award by Aid Year."
- Select the aid year, which will be the academic year you will begin classes at St. John's.
- Click on "Accept Award Offer."
- Follow the on-screen instructions to fully accept, partially accept, or decline your loan awards.

### Important note:

- St. John's begins processing loans for the following academic year on May 1.
- It is the policy of St. John's University to process loans only after an admission deposit has been paid and the loans have been accepted by the student on their UIS account.

### STEP 2: COMPLETE

a Federal Student Loan Entrance Counseling Session in accordance with federal regulations. Go to [studentaid.gov](http://studentaid.gov) and select "Complete Aid Process." Click on "Complete Entrance Counseling" from the drop-down box. Once there, you will need your FSA ID to log in and complete the process.

### STEP 3: IF YOU ARE A FIRST-TIME FEDERAL DIRECT STUDENT LOAN BORROWER,

sign and complete a Master Promissory Note (MPN) by going to [studentaid.gov](http://studentaid.gov) and selecting "Complete Aid Process." Click on "Complete Master Promissory Note" from the drop-down box. Once there, you need your FSA ID to log in and complete the MPN. If you do not have an FSA ID or cannot recall it, please go to the student aid website at [studentaid.gov/fsa-id/sign-in/landing](http://studentaid.gov/fsa-id/sign-in/landing) to either create an FSA ID or update your FSA ID information.

### Important note in both Step 2 and Step 3:

- Select "NEW YORK" as the school state and "SAINT JOHN'S UNIVERSITY" as the school name.

Please go to [studentaid.gov](http://studentaid.gov) to complete the process.

You need your FSA ID to log in and complete the process. The Insolvency and Bankruptcy Code (IBC) process will be available in April.





## APPLYING FOR A FEDERAL DIRECT PLUS LOAN

### STEP 1: REVIEW PERSONAL INFORMATION OF THE BORROWER.

#### STEP 2: STUDENT AND LOAN INFORMATION

- Select the academic year you will begin classes at St. John's as the Award Year.
- Select "NEW YORK" as the school state and "SAINT JOHN'S UNIVERSITY" as the school name.
- Enter a requested loan amount
  - The borrower enters a specific amount to borrow for the school year or may elect to borrow the maximum amount for which he/she is eligible. The maximum amount the GRAD PLUS borrower may request is included in your St. John's financial aid package letter.
  - If the borrower later determines that the entire amount applied for is not needed and it is undisbursed, it can be canceled or reduced. A disbursed GRAD PLUS loan may be cancelled or reduced within 30 days of the date of disbursement. A St. John's loan change form is available online.
  - The amount the borrower chooses to apply for will not affect the result of the application.
  - When choosing an amount, the borrower should borrow only what is really needed and remember that loans must be repaid.

#### STEP 3: REVIEW APPLICATION

#### STEP 4: CREDIT CHECK AND SUBMIT

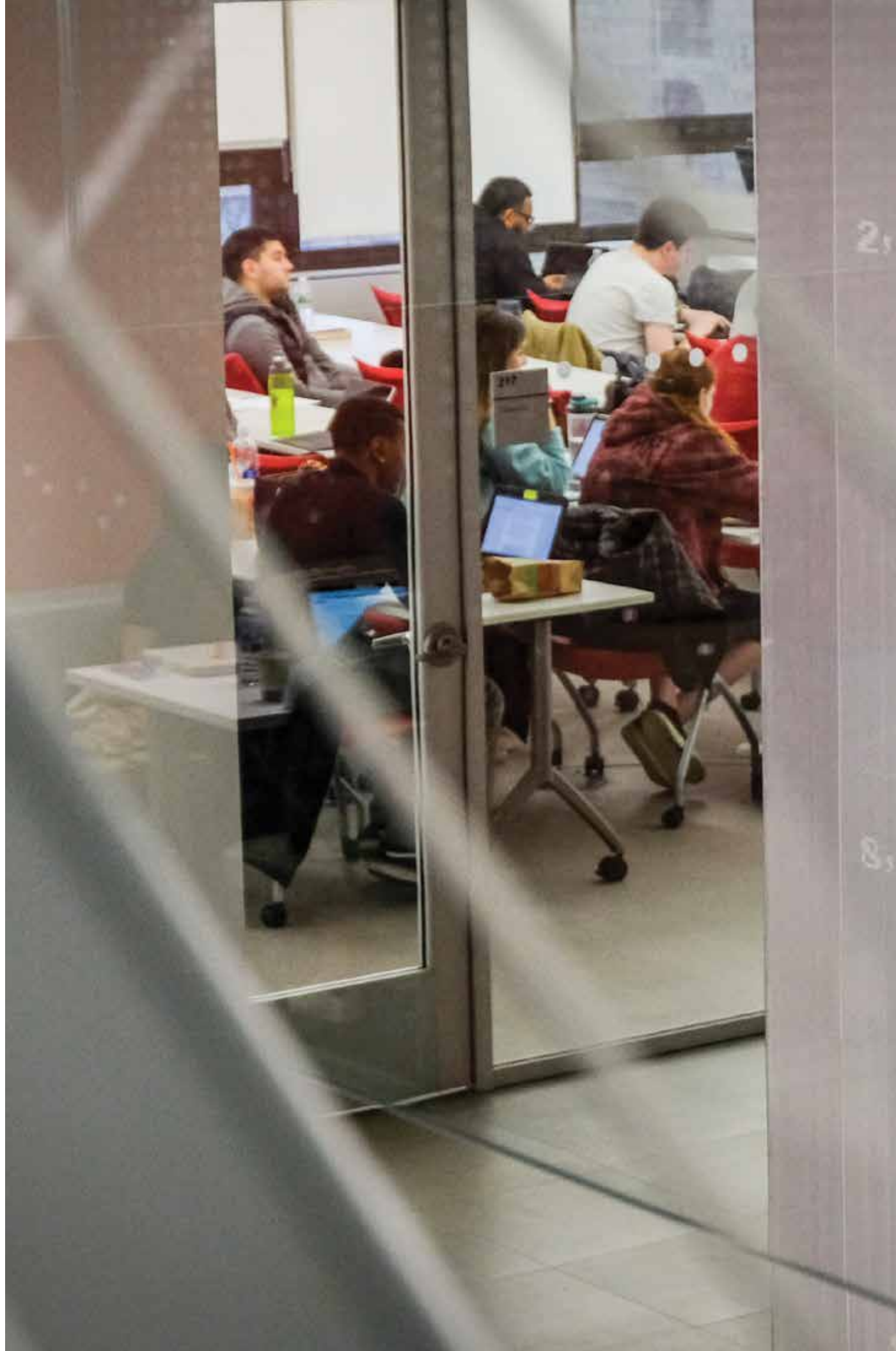
Authorize the review of credit history and submit the application.

#### When will the borrower be notified of the result of the application?

- The borrower will be notified immediately of the result.
- If approved, the borrower will be directed to complete a Master Promissory Note (MPN) if a PLUS MPN has not been completed previously.







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## FEDERAL TEACH GRANT

The TEACH Grant Program provides grants of up to \$4,000 a year to students who are completing or plan to complete course work needed to begin a career in teaching in a high-need field.

As a condition for receiving a TEACH Grant, you must sign a TEACH Grant Agreement to Serve in which you agree to (among other requirements), teach

- in a high-need field;
- at an elementary school, secondary school, or educational service agency that serves students from low-income families; and
- for at least four complete academic years within eight years after completing (or ceasing enrollment in) the course of study for which you received the grant.

**Note:**

If you do not meet the requirements of your service obligation, all TEACH Grants you received will be converted to Direct Unsubsidized Loans. You must repay these loans in full, with interest charged from the date of each TEACH Grant disbursement.

Learn more at [studentaid.gov/teach-grant-program](https://studentaid.gov/teach-grant-program).

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## PRIVATE LOANS

A private education loan or alternative loan is a nonfederal loan issued by a lender such as a bank or a credit union for the purposes of financing postsecondary expenses. Private loans, like all loans, must be repaid. St. John's does not recommend any specific private lenders and encourages all students and their families to carefully consider all available financing options first before considering a private loan.

St. John's University only deducts private loans from the student's bill when they are "approved" (meaning that the credit is acceptable or "ready for school certification"), the promissory note has been signed, and any documentation required by the lender and University has been submitted. The lender notifies St. John's when the loan is approved. To learn more about the private loan process, please visit [www.stjohns.edu/PrivateLoans](https://www.stjohns.edu/PrivateLoans).

*St. John's, in accordance with federal regulations, reports all loan borrowing, student enrollment status, and changes in enrollment status to the National Student Loan Data System. St. John's utilizes the National Student Clearinghouse for enrollment reporting and confirmations.*

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## GRADUATE ASSISTANTSHIPS AND FELLOWSHIPS

A limited number of Graduate Assistantships and University Fellowships are granted to various academic departments within each School and College of the University. Graduate Assistantships are also available in administrative departments. All students interested in applying for an assistantship must complete the online Graduate Assistantship or Doctoral Fellowship application.

Learn more at [www.stjohns.edu/AssistantshipsAndFellowships](https://www.stjohns.edu/AssistantshipsAndFellowships).





## TUITION AND BILLING

The Office of Student Financial Services emails you information regarding your tuition eBill to your St. John's email account beginning in June for the fall semester and November for the spring semester.

Tuition, fees, and housing information is available at [www.stjohns.edu/tuition](http://www.stjohns.edu/tuition).

## HOW TO PAY YOUR TUITION

### ONLINE PAYMENTS

Students can log on to their personal UIS account and select the Registration Menu to view their term bill and pay by check (ACH) or credit card (third party fee applies).

Authorized users can visit the online Student Account Suite to make payments online and check information on payment plans

**To pay your tuition online, please follow these steps.**

- Go to <https://signon.stjohns.edu>
- Click "Student"
- Click "Registration"
- Click "View Term Bill"
- Select appropriate term from the drop-down menu
- If you see that you owe nothing or have a credit for term, you must still confirm your registration by clicking the "Confirm Enrollment" button.
- If there is a balance due, please click on the link at the bottom to view and print your eBill, make a payment online in full, or create a payment plan.



### BY CHECK

- Make all checks payable to St. John's University and ensure that your student X-number is clearly written on the check.
- It is University policy for our staff to write student X-numbers on checks where it has not been included.
- Include the payment invoice with your check.
- Mail your check and invoice to  
Office of Student Financial Services  
St. John's University  
8000 Utopia Parkway  
Newman Hall, Room 106  
Queens, NY 11439

### CREDIT CARD PAYMENT

Students and authorized users may pay tuition, housing-related charges, and fees by credit card online through the Student Account Suite using TouchNet PayPath, a third-party company that provides a fee-based online credit and debit card service. The service fee of 2.85 percent or \$3 minimum is the amount established by the credit card processor. St. John's University receives no part of this fee. This service fee is nonrefundable, even if payment to which it relates is canceled, refunded, or charged back.





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## DOMESTIC WIRE TRANSFER

Please request a bank representative to send a letter and/or fax to the attention of Vesselina P. Stoyanov, Associate Bursar/Accountant, (fax 718-990-8284) stating their intention to wire money on your behalf and indicating the following information:

- Student name
- X-number
- Amount of payment
- Semester
- Description

Once we receive the letter, we directly contact your bank and arrange for the proper transfer of funds.

**Please Note:**

St. John's University only accepts wire or draft payment for tuition, fees, and health insurance. We also accept payment for room and/or board charges for students residing at the Residence Village on campus or in off-campus St. John's University apartments.

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## INTERNATIONAL PAYMENTS

St. John's University partners with Flywire to provide international students with a secure method to send international payments in your home currency. For more information, please visit [www.flywire.com/select-institution](http://www.flywire.com/select-institution).

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## PAYMENT PLANS

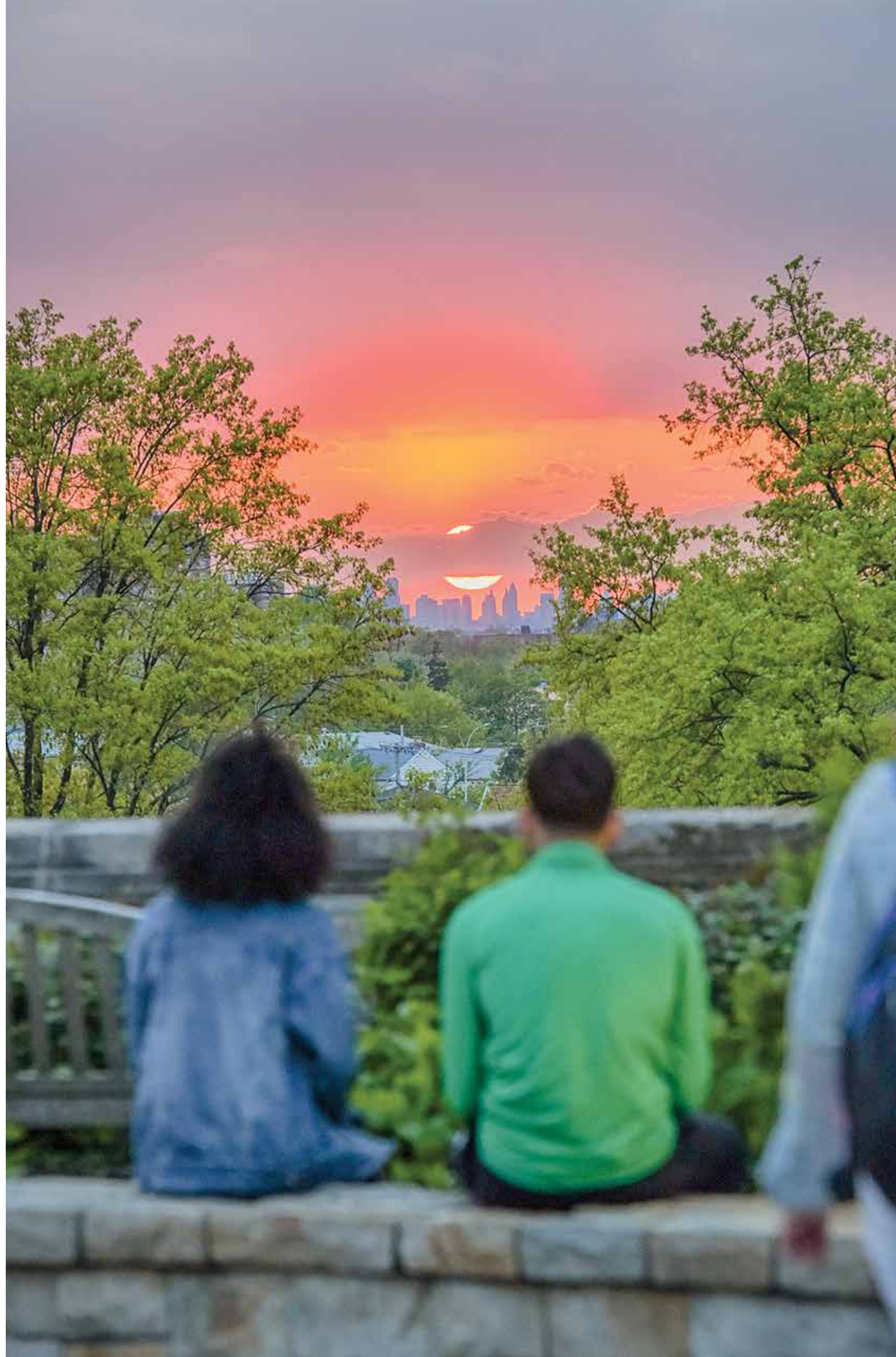
### University Payment Plans

St. John's University is pleased to offer several different payment plan options to our students and those helping them pay for their educational expenses. Visit [www.stjohns.edu/paymentoptions](http://www.stjohns.edu/paymentoptions) for plan details.

### Plan Benefits

- Make multiple payments instead of one lump sum.
- Plan is interest-free.
- Enroll in one of the plans with as little as a 25 percent down payment.
- Financial aid approved or pending is taken into consideration to reduce your outstanding balance.
- Auto Pay allows for automatic payments to be deducted from your credit card account (third-party fee applies) or via ACH from a checking or savings account to pay for your next installment, ensuring that you meet your payment due dates.
- Authorized users, other than the student, are permitted to view and pay your bill.





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**COLLEGE OF PHARMACY AND HEALTH SCIENCES**

**THE LESLEY H. AND WILLIAM L. COLLINS COLLEGE OF PROFESSIONAL STUDIES**

**ST. JOHN'S COLLEGE OF LIBERAL ARTS AND SCIENCES**

**OFFICE OF GRADUATE ADMISSION**

718-990-1601

[gradhelp@stjohns.edu](mailto:gradhelp@stjohns.edu)

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**THE SCHOOL OF EDUCATION**

**OFFICE OF GRADUATE ADMISSION**

718-990-1601

[GradEd@stjohns.edu](mailto:GradEd@stjohns.edu)

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